Oral communication is the oldest form of communication, and it has evolved into a finely honed craft. We learn to communicate through speech instinctively, but to truly become a great orator, speechwriter, and conversationalist requires study and practice.

The topics and the exercises of this text aim at enhancement of the learners' communication skill. Let’s begin with the Self-introduction as “You only get one chance to create a first and best impression.” I am pursuing a Certificate Course in Communicative and Functional English after my college hours to improve my language skills. I like Programming and Mathematics. Language is the principal means whereby we conduct our social lives. When it is used in contexts of communication, it is bound up with culture in multiple and complex ways. To begin with, the words people utter refer to common experience. They express facts, ideas or events that are communicable because they refer to a stock of knowledge about the world that other people share. Communication is one of the most important aspects of our everyday activity. In fact, most things we do are directly or indirectly connected with communication: we acquire (learn) or provide (teach) information, ideas, views, stories, give or follow instructions, requests, or commands, express feelings, emotions, etc.